**Proxy Assessment Report 23-1**

Controlled by: TEXT2

Controlled by: TEXT3

CUI Categories: TEXT4

Distribution/Dissemination Control: TEXT5

POC: TEXT6

This Assessment Report contains three information main blocks, with subtopics added by individuals as required. Subtopics are divided into three sections.

**BLOCK 1**

**01. Topic: FIRST SUB TOPIC. NUMBERING MAY BE INCONSITENT.**

**Discussion:** The numbering of the subtopics from 01 and on may be inconsistent because they are added by individuals and then emailed to a central person for aggregation.

**Recommendation**: The Assessment Report should be sent as SharePoint link for work by multiple individuals. The assessment report, while text dense, should offer a filterable table of the Sub topics, Discussions, Recommendation, and Results.

**Result:** Immediate

**02. Topic: SECOND SUB TOPIC. BURIED INFORMATION.**

**Discussion:** Information entered into Word or PowerPoint is extremely difficult to extract. Structured data, like that found in Excel tables, is much easier to Extract, Transform, and Load (ETL). ETL is necessary to use advanced tools like Data Modeling, Pivot Tables, and Slicers.

**Recommendation**: To the maximum extent possible, information should be entered in Excel in structured table format.

**Result:** Immediate

**BLOCK 2**

**04. Topic: TRAINING**

**Discussion:** In general, computer skills are weak or outdated.

**Recommendation:** Demonstrate the advantages of advanced software tools like Excel Power Query and Power Pivot to general users.

**Result:** Immediate

**BLOCK 3**

**06. Topic: FRICTION**

**Discussion:** While very experienced, most employees have been trained to function according to principles of military hierarchy. However, the modern battlefield rewards speed and agility over fixed processes or rigid structures.

**Recommendation:** Discuss the pros and cons of speed vs. structure.

**Result:** Commander’s Assessment Program